



ELLIS APPRAISAL DISTRICT
400 Ferris Ave * PO Box 878
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ecad@elliscad.com

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January 4, 2010

TO: Builder/Developer

FROM: Cari McCall, Appraiser, Residential

RE: Residential Inventory for 2010

YOU MUST RENDER RESIDENTIAL INVENTORY ANNUALLY. RENDITIONS MUST BE RECEIVED BY APRIL 15, 2010. The residential inventory special appraisal *will be removed* from all inventory accounts if we do not receive a 2010 rendition. A new rendition is enclosed for your convenience.

Residential inventory must meet the following criteria:

1. You must be holding the lots for resale as of January 1, 2010.
2. Lots must be vacant as a residential building site.
3. A new house may also qualify for residential inventory if it is being held for sale and has never been occupied as a residence. The residence may not be leased or rented or produce income. (Please indicate percentage of completion on any residence not complete on January 1, 2010).

Render your **asking price** for each lot or residence. Please make sure your asking price is accurate. Sale price should be no higher than the asking price.

These forms may be reproduced or you may submit your inventory in spreadsheet format. Please advise us of your 2009 sales so these may be removed from inventory and placed at market value. If you have any questions or need assistance please contact our office.

Sincerely,

Cari McCall
Appraiser, Residential
(972) 937-3552 ext. 111
email: carim@elliscad.com